

THE MINUTES

March 23, 2009

The Holmes County Commissioners met in regular session Monday, March 23, 2009, with all members present. Chairman Miller opened the meeting:

JEN HALVERSON - PARK DISTRICT - BLACK CREEK PARK DISCUSSION

Jen Halverson of the Park District met with the Commissioners to discuss putting Black Creek Park into the Park Districts name. Halverson informed the Commissioners that the land was originally for the Park District, but since the Park District at that point was just starting out, it was put into the Commissioners name. The decision was made to start the process of putting Black Creek Park into the Park Districts name.

STEVE KNOWLING, MIKE McDOWELL, JEN HALVERSON AND JOAN MILLER - EXECUTIVE SESSION - POTENTIAL LITIGATION

On a motion by Mr. Eyler, seconded by Mr. Ault (Mr. Miller- yes; Mr. Eyler – yes; Mr. Ault - yes), the Commissioners went into Executive Session for the purpose of Potential Litigation with Prosecutor Steve Knowling, Mike McDowell, Jen Halverson and Joan Miller of the Park District at 9:45 a.m.. The Executive Session ended at 9:58 a.m.

10:00 A.M. - BUSINESS MEETING

PLEDGE OF ALLEGIANCE

MINUTES

On a motion by Mr. Ault, seconded by Mr. Eyler (Mr. Miller - yes; Mr. Eyler – yes; Mr. Ault - yes), approved the minutes from March 16, 2009 and March 19, 2009.

PAY BILLS MOTION

On a motion by Mr. Eyler seconded by Mr. Ault (Mr. Miller - yes; Mr. Eyler – yes; Mr. Ault - yes), the Commissioners authorized the following bills to be paid as they were presented:

GENERAL (A00)

KeyBridge Computer Services	00010-E2001	Computer Maintenance & Repair	\$60.00
Norman Miller	00010-E2004	Legal Counsel	100.50
Jeffrey Kellogg	00010-E2004	Legal Counsel	1,594.00
Patricia Rodgers	00010-E2004	Legal Counsel	1,042.00
Marie Moore	00010-E2004	Legal Counsel	217.50
David Hunter	00010-E2004	Legal Counsel	166.50
Holmes County Chamber of Commerce	00010-E8001	Safety Council Meeting	20.00
Holmes County Ag Society	00010-E8001	2009 Junior Fair Awards	80.00
Medway Drug Enforcement Agency	00010-E8006	April-May-June 2009	21,069.61
Harris	00015-E2001	2 nd ¼ Software Support – Auditor	2,470.73

Harris	00015-E2001	Contract Deposit – Auditor Share	675.00
Cannon IV	00015-E4001	Freight Charges on Supplies	11.38
West Payment Center	00015-E8001	Ohio Revised Code Sub.	110.50
Harris	00040-E7001	Contract Deposit – Treasurer Share	100.00
Harris	00040-E7001	2 nd ¼ Software Support – Treasurer	723.98
West Payment Center	00045-E4001	Searches & Seizures, Arrests & Confessions	415.00
Accurate Office Equipment	00045-E4001	Office Supplies	153.08
Pitney Bowes, Inc.	00045-E4001	Rental & Refill Charges	75.95
Treasurer, State of Ohio	00060-E2011	Audit Services through 2/14	16,634.65
KeyBridge Computer Company	00070-E4007	Service & Consulting Fees	400.00
Holmes County Clerk of Courts	00070-E8003	Juror Fees	300.00
Tope Printing, Inc.	00085-E4001	Business Cards – Bradley Conn	40.58
Star Brite Express Car Wash	00090-E8001	Juvenile Probation Vehicle Carwashes	12.75
Reserve Account	00117-E4001	Postage	4,000.00
Gordon Flesch Co.	00121-E4007	County Copier Contract	7,264.49
De Lage Landen Financial Services	00125-E2002	Monthly Contract	2,411.10
Holmes Ag Service	00125-E2093	Softener Salt @ Jail Treatment Plant	339.50
Millersburg True Value	00125-E4001	Supplies	73.93
Quill	00130-E4001	Cash Receipt Books	50.95
Gall's Inc.	00130-E4013	Duty Boots	108.32
Gall's Inc.	00130-E7002	Concealment Speakers & Shipping	287.59
Chuck Nicholson, Inc.	00130-E7002	U-22 Gas Cap	13.38
Star Brite Express Car Wash	00130-E7002	February Billing	138.00
Cowden & Humphry Company	00135-E2001	Legal Counsel	420.00
Quill	00135-E4001	Jail Receipt Books	121.80
Friendly Wholesale Company, Inc.	00135-E7002	Building Maintenance	77.05
Alco-Chem, Inc.	00135-E7002	Building Maintenance	140.00
Battery House	00135-E7002	Batteries	2,264.00
Treasurer, State of Ohio	00160-E4006	BCMh Expenditures	49,614.19
OSU Ext. Business Office	05013-E9003	1 st ¼ OSU Extension Appropriation	17,500.00
ODJFS	07002-E1020	Unemployment	1,744.20
ODJFS	07002-E1020	Unemployment	1,100.00
Staley Technologies, Inc.	07002-E3007	9-1-1 Tower Repair	3,341.99
Holmes County Treasurer	07002-E3008	2009 Property Taxes	2,192.40
Holmes County Treasurer	07002-E3008	2009 Property Taxes	1,350.00
MCJAS	09040-E9002	1 st ¼ 2009	107,882.23
			\$248,908.83

DOG & KENNEL (B00)

Verizon Wireless	00200-E2002	Phone Usage	\$117.00
Dick's Plumbing	00200-E8001	Pump Out Septic & Disposal Fee	160.00
David J. Yutzy	00200-E8001	Overpayment Refund	70.00
Troyer's Welding & Supplies	00200-E8001	Fix Exhaust Fan / New Motor	55.00
			\$402.00

ENGINEER (K00)

McDowell Trucking	00700-E2014	Trucking for Richland Township	\$3,625.00
Mohican Valley Builders	00700-E2014	OPWC Payment Richland Twp.	2,448.31
Holmes Supply	00700-E4003	SMP Aggregates	7,886.30
American Society of Civil Engineers	00700-E4016	Annual Membership	225.00
Millersburg Postmaster	00700-E4016	Annual PO Box Fee	70.00
Farm Plan	00700-E7005	Parts	22.99
Finney's Marathon Service	00700-E7005	Emergency Tow	75.00
American Electric Power	00701-E2002	Addendum	962.52
American Electric Power	00701-E2002	Electric @ Garage	174.17
Cline Plumbing & Heating	00701-E2002	Water Conditioning	100.08

Company Care Center	00701-E3013	Mandatory Drug / Alcohol Testing	215.50
Bradley S. Sheely	00701-E3013	ANSI II Vests	478.00
Holmes Lumber and Building	00701-E3014	Doors	387.89
Bowman Sales	00701-E3014	Tables & Chairs	2,900.00
Michael P. Crider	00701-E4001	Orange 8pc Hard Grip	132.95
Trail Plumbing	00701-E4001	PVC Tees Pipe	15.67
			\$19,719.38

CAPITAL IMPROVEMENT (N10)

Millersburg True Value	00500-E2009	Paint	\$175.97
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WASTEWATER CAPITAL IMPROVEMENTS (N70)

ATS Engineering, Inc.	00506-E2006	NPDES Modification	\$2,034.49
Fastenal	00506-E2009	PCCHAIN 316 SS	196.86
			\$2,231.35

WASTEWATER (P40)

Knox Energy Cooperative	00805-E2002	Natural Gas for Berlin WWTP Garage	\$263.03
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JURY ADMINISTRATION (S26)

Cline Plumbing & Heating	01058-E4001	Water Supply for Jurors	\$5.60
Cline Plumbing & Heating	01058-E4001	Addendum to P.O. #5307	24.40
Cline Plumbing & Heating	01058-E4001	Water for 1/15 to 1/29/2009	29.00
			\$59.00

GIS (S58)

WebGIS Solutions	01010-E2001	Retainage for ARCGIS Server	\$2,500.00
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HANDGUN ADMIN EXPENSES (S62)

Watch Systems	01015-E2001	Offender Notification – Ley, R.	\$35.00
Quill	01015-E4001	CCF Receipt Books	128.25
			\$163.25

ADULT PROBATION FEE (S68)

Holmes County Adult Probation	01021-E4007	Conference	\$235.00
Your Human Resource Center	01021-E4007	Testing	69.00
Gen Diagnostics	01021-E4007	Equipment	1,062.77
			\$1,366.77

9-1-1 (S71)

Staley Technology, Inc.	01024-E4007	9-1-1 Project License Fee	\$3,325.00
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EMA (S72)

Gordon Flesch	01025-E8001	Copier	\$35.59
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COMPUTERIZATION / MUNICIPAL COURT (S82)

Verizon Wireless	01033-E4001	Missy Shaner – Cell Phone	\$48.87
Henschen & Assoc. Inc.	01033-E4007	New PC	15,375.00
			\$15,423.87

COUNTY HOME (S85)

Millersburg Clinic	01036-E2001	Resident Medical Bill	\$175.20
Rozuk Radiology	01036-E2001	Resident Medical Bill	10.13
Pomerene Surgical Services	01036-E2001	Resident Medical Bill	21.40
Counseling Center of WC & HC	01036-E2001	Resident Medical Bill	26.50
US Foodservice	01036-E4001	Groceries	1,108.99

Automatic Fire Protection Sys	01036-E7001	Repairs	377.28
Automatic Fire Protection	01036-E7001	Repairs	1,367.72
Wooster Daily Record	01036-E8001	Newspaper Ads	143.67
			\$3,230.89

TRANSPORTATION (S86)

ODJFS	01037-E1020	Transportation Unemployment	\$2,746.20
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MONEY RECEIVED AND PAID TO THE TREASURER:

FROM:	TO:	AMOUNT:
93701 HCC/CSEA	A00-00199-R6502 Collections	\$290.30
93755 HCC	A00-00199-R6504 Miscellaneous Reimbursement	\$207.66
93756 HCC	A00-00199-R6504 Miscellaneous Reimbursement	\$1.50
93768 HCC/CSEA	A00-00199-R5402 Collections	\$235.51

SUPPLEMENTAL:

FROM:	TO:	AMOUNT:
A00 General	A00-00140-E4001 Supplies	\$23.04
A00 General	A00-00140-E8001 Other Expenses	\$748.96
A00 General	A00-00070-E1011 Salaries	\$2,500.00

TRANSFER BETWEEN:

Please refer to the following Resolution(s):

Resolution #03-23-09-1

Resolution #03-23-09-2

Resolution #03-23-09-3

PAYROLL

Total Gross Payroll for pay-ending 03-20-09 was \$562,534.34

Total General Fund Payroll for pay-ending 03-20-09 was \$163,573.79

ARLENE RADDEN - HOLMES COUNTY LIBRARY - DISCUSSION

Arlene Radden of the Holmes County Library, Steve Shrock, Becky Baker and Mrs. Davis of the Library Board met with the Holmes County Commissioners and announced a fund raising campaign to support the Book Mobile Program at the Holmes County Library. Shrock gave the background of the Book Mobile for Holmes County. So far, they have raised \$182,000.00. Radden informed the Commissioners that the Book Mobile goes to 65 to 70 Parochial Schools in Holmes County. Eyler asked for the expenditures of the Book Mobile last year. Radden informed him that they were between \$180,000.00 and \$200,000.00. The Library Board and Radden thanked the Commissioners for their time and the opportunity to speak with them today.

RESOLUTIONS

A COPY OF ALL DOCUMENTS ON FILE AT THE COMMISSIONERS OFFICE

APPLICATION FOR A WATERSHED PROTECTION GRANT - BLACK CREEK PARK - HOLMES COUNTY PARK DISTRICT

On a motion by Mr. Ault seconded by Mr. Eyler (Mr. Miller - yes; Mr. Eyler – yes; Mr. Ault - yes), the Commissioners authorized the Holmes County Commissioners Chairman to sign the Application for Long Term Contract Assistance through the EWP Program for Black Creek Park (Watershed Protection Grant) for the Holmes County Park District.

CHRISTINE FERENBAUGH - JAIL KITCHEN - STANDING APPOINTMENT

Christine Ferenbaugh of the Jail Kitchen met with the Commissioners to update them on how the Jail Kitchen is doing financially. Ferenbaugh informed the Commissioners that she has had an extra expense with the freezer fan. Also, one of the part-time employees is retiring on April 30, 2009. The next meeting the Commissioners would like Michele Gerber of the Auditors Office and Bob Sigler, Deputy Clerk/Finance.

ADJOURN MOTION

With no further business to come before the Board, Mr. Ault moved that the meeting be adjourned at 4:30 p.m. Mr. Eyler seconded the motion (Mr. Miller- yes; Mr. Eyler– yes; Mr. Ault - yes). The next scheduled Business meeting of the Holmes County Commissioners is Monday, March 30, 2009.

Joe D. Miller

Raymond Eyler

Attest: Susan L. Haun, Clerk

Rob Ault